CSEA 75 20-21 #4 MOU
AMENDMENT TO THE RETURN TO SCHOOL MEMORANDUM OF UNDERSTANDING BETWEEN SANTA ROSA CITY SCHOOLS AND THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION AND ITS CHAPTER 75
COVID-19 2020-2021 - HEALTH TECHS & ISOLATION ROOMS

This Agreement was made and entered into this day, February 5, 2021, by and between Santa Rosa City Schools ("District") and California School Employees Association and its Chapter 75 ("Association").

In order to promote public health, the safety of employees and to ensure the continuity of district operations and in accordance with State and County Health and Safety guidelines referenced in the Consolidated Schools Guidance Plan, the Santa Rosa City Schools ("District") and Santa Rosa City Schools California School Employees Association Chapter 75 ("Association") collectively referred to as the “Parties” enter this Memorandum of Understanding ("MOU") regarding issues related to “Stay at Home” during the Coronavirus Pandemic ("COVID-19").

The parties recognize that the impact of COVID-19 continues to spread. In an attempt to re-open schools, the parties agree that at all School sites that have any students on campus either in a non-instructional cohort, one to one assessment, instructional cohorts or in-person hybrid learning, shall in accordance with the District Covid Safety Plan (CSP) have a number of safety protocols to support the CSP. As outlined in the duties below the parties agree to the following:

1. **Assigned Duties:** The additional duties and compensation outlined in this MOU are strictly on a voluntary basis:
   a. The right of first refusal goes to the bargaining unit positions generically called “Health Tech”, i.e. Elementary School Technician II, Middle School Technician: Health and Senior High Technician 2:(health).
   b. If, after refusal, another classified employee volunteers for the assignment, they must be in a classification that allows them to be able to pause their existing duties to attend to the Isolation room duties, and while in this role, will not impede the normal operations of the school site.
   c. If after the “Health Tech” right of refusal (section 1a) there is more than one classified employee who requests to be considered for the duties, the site administrator will review the requests and make a decision that is in the best interest of the operations of the school site as long as such decision is not arbitrary or capricious.

2. **Out of Class Pay:** For the duties listed below, the Parties agree that an additional two dollars ($2) per hour shall be added to the existing classification of the employee that volunteers per the agreements in this MOU. The first day of this pay begins:
   a. When the employee has completed all training listed below and is approved by the District’s COVID Coordinator as ready, AND,
   b. When there are students on campus in at least one of the following models: non-instructional cohort, one to one assessment, instructional cohorts or in-person hybrid learning.
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3. **Isolation Rooms/Area:** All sites have an isolation room/area for students who show symptoms consistent with COVID-19. This Isolation Room/Area, equipped with a table, chair, and computer device, will have a Classified bargaining unit member that is responsible for duties which include, but are not limited to:
   a. Put on the appropriate PPE as trained,
   b. Escort the student to the Isolation Room/Area when requested,
   c. Assess student symptoms based on the guidelines they have been trained on, and or in consultation with the School Nurse assigned to the school,
   d. Keep the area secure and the student safe,
   e. Initiate contact with the student’s parents or guardians,
   f. Continue to directly supervise the student until the student is released to the parent or guardian,
   g. Clean and disinfect only the surfaces the symptomatic individual touched or made contact with cleaning supplies provided by the district (i.e. wipe down the chair the student was sitting in)
   h. Remove all PPE and secure the PPE in the manner as trained, and
   i. Complete all documentation and notifications as trained.

4. **Backup Surveillance Testing:** To back up the District Surveillance program both for staff and students if the District Surveillance Team is unavailable. These duties include but are not limited to:
   a. Be trained on the clerical duties related to the implementation of the surveillance testing program at your site,
   b. Receive training on the protocols for receiving, swabbing, storing, and sending out the surveillance testing kits for your site.

5. **Existing Workload:** It is understood that by accepting these duties, the employee remains responsible for all the existing duties from their regular assignment. No additional compensation will be provided. If there are concerns about the regular responsibility for that employee being done, the site administrator will have one (1) oral conversation to discuss and work out any issues with the employee and if a second conversation is necessary, the employee may be removed for the duties and the additional duties given to the next person who may have requested.

6. **Every Site:** While the parties agree this position is voluntary for the employee, it is required for the site. If there is a situation where there is no individual that agrees to the position, the parties agree to renegotiate the terms and understand that a mandatory assignment may be required.

This MOU shall be operational upon signing by both represented parties and expire in full without precedent on June 30, 2021, unless extended by mutual written agreement.

Dated: 2/5/2021  
Dated: 2/5/2021

For Association:  
For the District

2/4/21  
CSEA 75 20-21 #4 MOU Health Tech Isolation Rooms 2020-2021
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Rick Edson, Deputy Superintendent
Business Services

Anna Trunnel, Assistant Superintendent
Human Resources

Dr. Diann Kitamura, Superintendent, SRCS

Approved by the Board: March 10, 2021
Ratified by CSEA 75: February 26, 2021