

**SANTA ROSA CITY SCHOOLS**  
**2022-2023 CLASSIFIED EMPLOYEES CALENDAR**  
**CSEA 75 / Confidential / Supervisory / Classified Management**  
**244 Workdays** (Based on 261 contract days)



YEAR	M	T	W	Th	F	Work Days	Paid Days Off	Legal Holidays	Local Holiday Days	12 mon	11 mon	10 mon	SY emp			
JULY 2022					1											
	4	5	6	7	8	July 4		Independence Day Holiday	20	1	1	0	20	0	0	0
	11	12	13	14	15											
	18	19	20	21	22											
	25	26	27	28	29											
AUGUST	1	2	3	4	5	Aug. 1		11-Month Work Year Start Date	23	0	0	0	23	23	20	18
	8	9	10	11	12	Aug. 4		10-Month Work Year Start Date								
	15	16	17	18	19	Aug. 8		Teacher/School Year (SY) Employees Start Date								
	22	23	24	25	26	Aug. 8		Classified & Certificated Professional Development Day/Collaborative (non-student)								
	29	30	31			Aug. 9		Work Day Principal-Directed Non-Instructional (non-student)								
						Aug. 10		Work Day Staff-Directed Non-Instructional (non-student)								
						Aug. 11		School Opens/First Day of Instruction								
SEPTEMBER				1	2	Sept. 5		Labor Day Holiday	21	1	1	0	21	21	21	21
	5	6	7	8	9	Sept. 1		Back to School Night-Elementary Schools								
	12	13	14	15	16	Sept. 8		Back to School Night-Middle Schools								
	19	20	21	22	23	Sept. 15		Back to School Night-High Schools								
	26	27	28	29	30	Sept. 26-30		Parent Conferences								
OCTOBER	3	4	5	6	7	Oct. 7		Secondary Report Card Window Opens	21	0	0	0	21	21	21	21
	10	11	12	13	14	Oct. 14		Secondary End of first quarter								
	17	18	19	20	21	Oct. 18		Secondary Report Card Window Closes								
	24	25	26	27	28	Oct. 24		Elementary Report Card Window Opens								
	31															
NOVEMBER	1	2	3	4		Nov. 4		Elementary First Trimester ends	18	4	2	2	18	18	18	16
	7	8	9	10	11	Nov. 14		Elementary Report Card Window Closes								
	14	15	16	17	18	Nov. 11		Veterans Day								
	21	22	23	24	25	Nov. 21-22		Non-Work Day for Teachers and SY employees								
	28	29	30			Nov. 23		Local Holiday								
						Nov. 24		Thanksgiving Day Holiday								
					Nov. 25		Local Holiday									
DECEMBER				1	2	Dec. 9		Secondary Report Card window opens	18	4	1	3	18	18	18	12
	5	6	7	8	9	Dec. 13-15		Minimum Days: Final Exams High School Only								
	12	13	14	15	16	Dec. 15		Secondary End of second quarter and first semester								
	19	20	21	22	23	Dec. 16		Teacher Workday/Pupil Holiday: Secondary only								
	26	27	28	29	30	Dec. 19-22, 28-29		Winter Recess Non-Work Day for Teachers and SY employees								
						Dec. 23		Local Holiday								
						Dec. 26		Legal Holiday (First day after legal holiday)								
						Dec. 27		Local Holiday in lieu of Admissions Day								
					Dec. 30		Local Holiday									
JANUARY 2023	2	3	4	5	6	Jan. 2		Day After New Years Day Holiday	20	2	2	0	20	20	20	19
	9	10	11	12	13	Jan. 3		Winter Recess Non-Work Day for Teachers and SY employees								
	16	17	18	19	20	Jan. 4		Secondary Report Card Window Closes								
	23	24	25	26	27	Jan. 16		Martin Luther King Jr. Holiday								
	30	31				Jan. 27		Classified & Certificated Professional Development Day/Collaborative (non-student)								
FEBRUARY		1	2	3		Feb. 13		Lincoln's Birthday	18	2	2	0	18	18	18	18
	6	7	8	9	10	Feb. 14		Elementary Report Card Window Opens								
	13	14	15	16	17	Feb. 20		President's Day								
	20	21	22	23	24	Feb. 24		Elementary 2nd Trimester ends								
27	28															
MARCH		1	2	3		Mar. 6		Elementary Report Card Window Closes	22	1	0	1	22	22	22	18
	6	7	8	9	10	March 10		Secondary Report Card Window Opens								
	13	14	15	16	17	March 17		Secondary End of third quarter								
	20	21	22	23	24	March 20		Local Holiday (First day of Spring Break)								
	27	28	29	30	31	March 20-24		Teachers and SY Employees Spring Break								
APRIL	3	4	5	6	7	March 27		Secondary Report Card window closes	20	0	0	0	20	19	19	19
	10	11	12	13	14	April 14		*Emergency Closure Day (Work day for 12-month employees only)								
	17	18	19	20	21											
	24	25	26	27	28											
MAY	1	2	3	4	5	May 15		Elementary Report Card Window Opens	22	1	1	0	22	21	21	21
	8	9	10	11	12	May 18		Open House								
	15	16	17	18	19	May 19		*Emergency Closure Day (Work day for 12-month employees only)								
	22	23	24	25	26	May 26		Secondary Report Card Window Opens								
	29	30	31			May 29		Memorial Day								
						May 31 - June 2		Minimum Day: Final Exams Secondary Only								
JUNE				1	2	June 1		Elementary 3rd Trimester ends	21	1	1	0	21	21	4	2
	5	6	7	8	9	June 1		Final Instructional Day: Elementary								
	12	13	14	15	16	June 2		Teacher Workday/Pupil Holiday: Elementary only								
	19	20	21	22	23	June 1-2		Minimum Day: Final Exams Secondary Only								
	26	27	28	29	30	June 2		Final Instructional Day: Secondary								
						June 2		Teachers and SY Employees Final Work Day								
						June 5		Secondary report card Window Closes								
						June 6		10-month Employee Final Work Day								
						June 9		Elementary Report Card Window Closes								
						June 19		Juneteenth Legal Holiday								
					June 30		11-month Employee Final Work Day									
<b>TOTALS</b>						<b>244</b>	<b>17</b>	<b>11</b>	<b>6</b>	<b>244</b>	<b>222</b>	<b>202</b>	<b>185</b>			

(2) Two days added for \*Emergency Closures 4/14 & 5/19: Work day for 12-month. Non-Work Day for Teachers, SY, 10-month & 11 month.

Revised: April 13, 2022  
 Board approved: February 23, 2022  
 Ratified: PENDING  
 Effective: July 1, 2022

SY = 185 workdays (August 8, 2022 - June 2, 2023)  
 10-month = 202 workdays (August 4, 2022 - June 6, 2023)  
 11-month = 222 workdays (August 1, 2022 - June 30, 2023)

Draft 2022-2023 Classified Employees Calendar  
 mutually agreed on: February 17, 2022


  
 SRCS CSEA 75