

MINUTES

Joint Meeting of the

City of Santa Rosa High School District Measure I
And
City of Santa Rosa Elementary School District Measure L

Citizens' Oversight Committee

Thursday, August 6, 2020 - 6:30 pm
Meeting held via Zoom

In attendance: COC Members - Mike Behler, Mindy Breslin, Frank Pugh, Carolina Spence

In attendance, SRCS Staff: Rick Edson, Deputy Superintendent; Adrian Bica, Director of Technology; Mike Braff, Director of Facilities; Melanie Martin, Administrative Assistant, Business Services.

Absent: Jennie Bruneman, Judith O'Donnell, Kristin Hendricks

Welcome / Introductions: *Mike Behler opened the meeting and welcomed all members*

Public Comment: *No Public Comment*

(Action) Approval of Minutes: *Meeting minutes from January 9, 2020 were unanimously approved*

Discussion – Measure I and L General Bond Program Status (Facilities/Technology)

a. Current Projects - *Director of Facilities Mike Braff discussed current facility projects: SRHS phase II roofing project, SRMS roofing and HVAC project, MHS roofing and HVAC project, MCHS stadium press box project, phase IV classroom security locks.*

Director of Technology, Adrian Bica discussed current technology projects: firewall upgrades, disaster recovery at all sites, uninterrupted power supplies

Completed Technology projects include security cameras at all site, low voltage and fiber cable throughout the district, new telephone system, new bell/clock/speaker at all sites

b. Future Projects - *HVAC and roofing projects at SLES, Cook/CCLA, Piner, Montgomery HS two-story building, phase V of interior security locks, marquees at remaining sites*

Future projects for technology include wide area network upgrade, back-up power solution, classroom technology, data center computing and storage upgrades

Discussion – Measure I and L Expenditure Reports - *Members discussed the expenditure*

reports at length. Members feel strongly that they would like to see a report that is much more condensed for future meetings. Members are asking that the reports be produced by "project type" instead of by location so the information is gathered in one place. Rick will work with Key Analytics to ensure the reports are what the members are looking for.

- a. Total expenditure through 12/31/2019:
 - Measure I - \$70,324,090
 - Measure L - \$19,964,110
- b. Total expenditures through 6/29/2020:
 - Measure I - \$83,464,863
 - Measure L - \$26,698,232

Discussion – Audit

- a. **Measure I** - The Audit Report dated March 6, 2020 for year ended June 30, 2019 was prepared by Chavan & Associates, LLP, CPA
 - The audit tests resulted in no findings and recommendations
- b. **Measure L** - The Audit Report dated March 6, 2020 for year ended June 30, 2019 was prepared by Chavan & Associates, LLP, CPA
 - The audit tests resulted in no findings and recommendations

Action - Measure I and L 2019 Annual Report:

- 2019 Measure I Annual Report was presented by Rick Edson. COC Members reviewed the report. Action to approve the Annual Report was passed unanimously.
- 2019 Measure L Annual Report was presented by Rick Edson. COC Members reviewed the report and action to approve it was passed unanimously.
- Measure I & L Annual Report will be presented to the SRCS Board of Education on August 12, 2020.

Discussion - Process and Ideas for filling vacant committee positions: Members discussed the possibility of recruiting new members for the COC. Mike Behler mentioned that he will post the information on social media however this has been difficult in the past.

Action - Future Meeting Dates: Next meeting was scheduled for December 3rd, 2020

Adjournment- Meeting adjourned at 8:05 pm