



BOARD REPORT SUMMARY

Meeting Date	September 9, 2015	
Item No.	F-6 <input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Action <input type="checkbox"/> Information <input type="checkbox"/> Public Hearing	
Title	FACILITIES MASTER PLAN (FMP) UPDATE INCLUDING ELECTRONIC SECURITY DOOR LOCKS	
Description	The Board will receive an update on the progress of the FMP and information on electronic security door locks for classrooms, offices, and common area doors.	
Presented By	Steven J. Eichman, Assistant Superintendent	
Board Goals	<input type="checkbox"/>	<i>Provide a coherent, rigorous and relevant teaching and learning program to graduate college and career ready students.</i>
	<input type="checkbox"/>	<i>Increase student and family wellness and engagement through the full-service community school model.</i>
	<input type="checkbox"/>	<i>Serve all students with a fair, just, and equitable distribution of resources: personnel, financial, and instructional.</i>
	<input checked="" type="checkbox"/>	<i>Provide safe and inviting facilities with current technology.</i>

Brief History/Discussion of Key Issues

QKA was hired to develop a comprehensive Facility Master Plan for all schools. Organizational and Project Management Plans have been created. These documents form the framework within which the remainder of the project will be completed. A recap of the FMP work completed is:

- Facilities Assessments of each site completed in Spring. Multi-disciplinary teams walked each site to assess condition of facilities and identify areas that need improvement including mechanical, electrical, and plumbing systems, window systems, doors, and hardware, building finishes, and accessibility, etc.
- Three Educational Facilities Meetings were held in May, but with limited participation

Work being done on the FMP includes:

- Education Facilities Meetings: Scheduled four (4) Educational Facilities meetings with invitations for participation sent to all school sites asking for representation from administration, faculty, and staff. This broad range of District experience will provide valuable insight, discussion, and recommendations to the committee. The meetings are scheduled to be held on 9/15, 9/22, 9/27, and 10/6 from 3:30-5:00 pm at the SRCS District Board Room.
- Site Committee Meetings: The first series of these meetings will be held at all schools following the completion of the Educational Facilities meetings. The second series of site meetings will be scheduled for January 2016. These meetings will give all site stakeholders an opportunity to provide input to the FMP process. Meetings will be held in the evening and coordinated with each site to maximize participation. Additional information about this process is being presented to Principals at their September 9 meeting.
- Existing Conditions Summary Pages: One-page summary sheets QKA compiled through their individual site assessments will be completed and distributed to their respective site committees.

During the initial Facilities assessment, one item QKA assessed was the condition of all campuses relative to school site student health and safety. They assessed safety using a methodology called Crime Prevention Through Environmental Design (CPTED). This includes but is not limited to fencing, visibility, and classroom security. One item of note was that many classrooms throughout both Districts do not have Classroom Security Locks. Classroom Security Locks allow a classroom to be locked from the inside during an emergency (e.g. School Lockdown) without jeopardizing the safety and security of the



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teacher or students by leaving the classroom to complete this process. These locks have become standard practice for installation within educational facilities throughout the country. These locks are now also required on all new school construction. Providing classroom security locks throughout all school sites will be included as a recommendation as a top priority with the completion of the FMP.

This health and safety item is an area that can be addressed prior to the completion of the FMP without negatively affecting any future work identified through the FMP process. While updating the locks at all sites, it would be prudent to replace the current key system with electronic door security locks. As with any manual key system, it is difficult to account for all keys which may become a security issue for students, staff, and District property. The recommendation is to install a wireless networked electronic lock system that works with card readers and/or keypads.

To develop a comprehensive hardware replacement project we would need to complete these steps:

1. Develop District Standard Specifications for approval by the Board based on the preferred approach and products
2. If as a result of the Board discussion the Board would like to move forward concurrently with the lock installation and the FMP, the RFP will come forward as a consent item on September 23, 2015
3. Bid the Project
4. Award contract and start project

Summary of Previous Board Activity

October 8, 2014 The Facilities Master Plan Scope and Timeline were approved

October 22, 2014 A request to issue a Request for Proposals for development of a FMP was approved

January 14, 2015 Quattrocchi Kwok Architects (QKA) were approved as the firm hired to develop the FMP

March 11, 2015 The Board received an update on the progress of the FMP

May 13, 2015 The Board received an update on the progress of the FMP

Attachments	None
Fiscal Impact	The wireless units are approximately \$1,500 per door installed with additional cost for system software and equipment plus electrical connections for the control panels. There are approximately 2,500 doors throughout the District for an estimated cost of \$3,750,000.
Staffing Impact	None
Facilities Impact	None
Learning Impact	None
Superintendent's Recommendation	There is no recommendation as this is a discussion item.